

Curriculum Vitae: Gregory Daniel Owen, BA (Hons)

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Education:

BA(Hons) Graphic Communication - SIAD (UCCA) Awarded 2006
Foundation Diploma Art and Design (Graphic Design) - Awarded 2003
B-Tech National Diploma Product Design - Awarded 2002
GNVQ Intermediate Business Studies - Awarded 2000
9 GCSEs Grades B/C in English/Maths - Awarded 1999

Design Skills:

Adobe Photoshop
Adobe Illustrator
Adobe InDesign

Adobe Dreamweaver
Handcoded XHTML & CSS (W3 standards)
Wordpress customization

Software Skills

Microsoft Word
Microsoft Excel

Microsoft Powerpoint
Email packages

Employment History

December 2011 – Present: RadFab LTD – Technical Assistant

- Working within a small team and maintaining good working relationships
- Planning and coordinating work with other members of the team to ensure deadlines are met
- Ensuring work is completed to a high standard with good attention to detail and quality
- Identifying and resolving issues with quality and production

October 2007 - Present: Greg Owen Digital Design

- Website design and development for both private clients and design studios
- Design, build and maintain websites according to client specifications
- Designing and developing brand strategy and brand identity
- Liaise with clients to discuss requirements, specifications and outline production schedule
- Production of promotional literature, print, web and e-campaign
- Design and production of content management system guides
- Provision of ongoing site maintenance for existing clients

June 2007 - September 2007: New Star Asset Management Knightsbridge, London

- Assisted with ad-hoc projects for International Marketing Department
- Preparation and design of presentations for prospective clients using content provided by management

August 2006 - May 2007: Freelance Design

Freelance

- Digital artworking services
- Designing promotional material for print
- Provision of photographic services for clients
- Website design and development for clients

Agency Work (Riverprint limited - Print room assistant)

- Assisted with operation of print room equipment including machine preparation and quality control
 - Reproduction of literature
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